



**Healthy Kids Application Assistor Certification
Training & Healthy Families Program Review**

DATE: **Tuesday, June 15, 2010**
9:00 AM – 5:30PM (Lunch is provided)

WHERE: **San Francisco Health Plan**
201 3rd Street, 7th Floor
San Francisco, CA 94103

WHO SHOULD ATTEND:

Individuals seeking Application Assistor certification for Healthy Kids, and looking for additional support to understand the Healthy Families Program Online Application Assistor certification training.

NOTE: SFHP does not certify assistors for the Healthy Families Program. Teaching assistance is provided during the on-line training. Certification for Medi-Cal for Children & Pregnant Women and Healthy Families Program is acquired upon successful completion of the statewide online training.

WHAT TO BRING:

A Calculator.

WHAT WILL BE COVERED:

- The role of an Application Assistor
- Assessment of family units
- Pre-screening for Healthy Kids
- Eligibility rules for Healthy Kids
- Completing an application for Healthy Kids
- Review of the *Healthy Families Program & Medi-Cal for Children* on-line training

HOW DO I REGISTER:

You must complete the registration form and fax it **June 10, 2010** to **415-615-6457**. Registration is on a first come, first serve basis. Space is limited to 10 participants. We will confirm your registration via email. **All attendees must have completed the Healthy Families Online Training.**

CONTACT:

Adrian Nunez or
(415) 615-4203
anunez@sfhp.org

Pauline Ong
(415) 615-4257
pong@sfhp.org



REGISTRATION FORM

Due: June 10, 2010
Training: June 15, 2010

Please print clearly. Complete and fax this registration form to **415-615-6457** by 6/10/10.

Last Name: _____

First Name: _____

Title: _____

Organization Name: _____

Organization Address: _____
_____ Zip _____

Phone: _____ **Fax:** _____

E-mail: _____

Enrollment Entity #: _____

Healthy Families CAA #: _____

Lunch preference: ___ **Vegetarian** ___ **Regular** ___ **Vegan**

PLEASE FAX THIS FORM TO: 415-615-6457

Application Assistor Training Cancellation Policy

- San Francisco Health Plan reserves the right to cancel any training session up to 48 hours in advance to the scheduled training date. All participants will be notified of the cancellation by phone and/or email.
- Training sessions with less than 5 registered participants may be subject to cancellation.
- Participants should contact **Pauline Ong** at **415-615-4257** to cancel a training registration or for inquires regarding the cancellation policy.