



Resource Guide

Subject:	Radiology Inspection Report/Registration
Facility Site Review Source:	Department of Health Care Services (DHCS) All Plan Letter 20-006, Site Reviews: Facility Site Review and Medical Record Review
Relevant Law/Standard:	CCR, Title 17, Chapter 5, Division 1, Chapter 5, Subchapter 4.0, 4.5,&4.7 Health and Safety Code Sec. 114960 et seq., 106955 -107111, 114840 -114896
Agency//Organization Source:	Radiologic Health Branch
Agency/Organization URL	https://www.cdph.ca.gov/Programs/CEH/DRSEM/Pages/RHB.aspx

Background:

The Radiologic Health Branch (RHB) is within the Radiation Safety and Environmental Management Division of the Department of Public Health. RHB is responsible for providing public health functions associated with administering a radiation control program. This includes licensing of radioactive materials, registration of X-ray-producing machines, certification of medical and industrial X-ray and radioactive material users, inspection of facilities using radiation, investigation of radiation incidents, and surveillance of radioactive contamination in the environment.

Purpose:

The Radiologic Health Branch of the Food, Drug and Radiation Safety Division of the CA Department of Public Health enforces the radiation control Laws and Regulations designed to protect both the public and employees against radiation hazards. Enforcement is carried out through licensing, registration and periodic inspection of sources of radiation, such as radiation machines.

Guideline:

CDPH Radiologic Health Branch (RHB) Inspection Report will include one of the following:

- 1) Inspection Report/Proof of Registration, **or**
- 2) Inspection Report/Proof of Registration *and* Short Form Sign-off sheet, **or**
- 3) Inspection Report/Proof of Registration *and* Notice of Violation form *and* approval letter for corrective action plan from the CA RHB.

The Radiologic Inspection Report or Proof of Registration (receipt of payment or cancelled check), issued by the RHB, must be present if there is radiology equipment on site.

Registration Application and Information Link

<https://www.cdph.ca.gov/Programs/CEH/DRSEM/Pages/RHB-X-ray/Registration.aspx>

Note – For questions regarding radiologic safety (expired or no inspection letters on site), call CDPH radiologic Health Branch at (916) 327-5106.

For Radiation Emergency Assistance call 1-800-852-7550

The material in this document is a knowledge-sharing tool provided by the FSR team to enhance compliance with Facility Site Review requirements. All content is for informational purposes and may be used and/or modified according to site-specific practices. Ensure appropriate review and approval by site management prior to adoption.