



Resource Guide Template

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| Subject: | Physician Assistant Delegation of Services Agreement |
| Facility Site Review Source: | Department of Health Care Services (DHCS) All Plan Letter 20-006, Site Reviews: Facility Site Review and Medical Record Review |
| Relevant Law/Standard: | California Department of Health Care Services under Title 22, California Code of Regulations, Section 53230. (Requires the review and certification of Primary Care Practitioner (PCP) sites.) |
| Agency//Organization Source: | Physician Assistant Board |
| Agency/Organization URL | https://pab.ca.gov/ |

Background:

Physician Assistants (PA): Every PA is required to have the following documents:

1) Delegation of Services Agreement: Defines specific procedures identified in practice protocols or specifically authorized by the supervising physician, and must be dated and signed by physician and PA. An original or copy must be readily accessible at all practice sites in which the PA works. There is no established time period for renewing the Agreement, but it is expected that the Agreement will be revised, dated and signed whenever any changes occur. Failure to maintain a Delegation of Services Agreement is a violation of the Physician Assistant Regulations and is grounds for disciplinary action by the Medical Board of California against a physician assistant's licensure.

2) Approved Supervising Physician's Responsibility for Supervision of Physician Assistants Agreement: Defines supervision responsibilities and methods required by Title 16, section 1399.545 of the Physician Assistant Regulations, and is signed by the physician. The following procedures must be identified:

- a) Transport and back-up procedures for when the supervising physician is not on the premises.
- b) One or more methods for performing medical record review by the supervising physician.
- c) Responsibility for physician review and countersigning of medical records.
- d) Responsibility of the PA to enter the

Drug Enforcement Agency (DEA): Each NP, CNM, and PA that prescribes controlled substances is required to have a valid DEA Registration Number.

Purpose: To define scope of practice for Physician Assistants and outline the delegation of services between a supervising physician and a physician assistant.

Resource: See PDF Delegation of Services Agreement between a Supervising Physician and a Physician Assistant