PDSA WORKSHEET

Team Name: 
Date of test: 
Test Completion Date: 
Overall team/project aim: 
What is the objective of the test?

**PLAN:**
Briefly describe the test:

How will you know that the change is an improvement?

What driver does the change impact?

What do you predict will happen?

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<tr>
<th>List the tasks necessary to complete this test (what)</th>
<th>Person responsible</th>
<th>When</th>
<th>Where</th>
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Plan for collection of data:

**DO:** Test the changes.

Was the cycle carried out as planned? □ Yes □ No

Record data and observations.

What did you observe that was not part of our plan?

**STUDY:**
Did the results match your predictions? □ Yes □ No

Compare the result of your test to your previous performance:

What did you learn?

**ACT:** Decide to Adopt, Adapt, or Abandon.

☐ Adopt: Improve the change and continue testing plan. Plans/changes for next test:

☐ Adapt: Select changes to implement on a larger scale and develop an implementation plan and plan for sustainability

☐ Abandon: Discard this change idea and try a different one

The Plan-Do-Study-Act (PDSA) Worksheet is a useful tool for documenting a test of change. Used in the Institute for Healthcare Improvement’s “Methods and Tools for Breakthrough Improvement” course, the PDSA Worksheet has been used by hundreds of health care organizations. [http://www.ihi.org/resources/Pages/Tools/PlanDoStudyActWorksheet.aspx](http://www.ihi.org/resources/Pages/Tools/PlanDoStudyActWorksheet.aspx)