



# Policy and Procedure

Policy Name:	All stored and dispensed prescriptions drugs are appropriately labeled		
Effective Date:		Revision Date:	
Department(s)/Site(s):			
Document Owners:			
Approved By:			
Relevant Law/Standard:	Title 22, CCR, Section 75037 (a) Department of Health Care Services (DHCS) All Plan Letter 20-004, Facility Site Reviews.		

**Policy:**

Each clinic that provides drug distribution services has written policies and procedures for the safe and effective distribution control, storage, use and disposition of drugs. (see PP\_FSR-A\_IV A1-A4)

Each commercial container of a controlled substance shall have printed on the label the symbol designating the schedule in which such controlled substance is listed.

**Procedure:**

Drug container is labeled with the following:

- A. Provider's Name
- B. Patient's Name
- C. Drug Name
- D. Dose
- E. Frequency
- F. Route
- G. Quantity Dispensed
- H. Manufacturer's Name and Lot #

Note: Each prescription medication dispensed is in a container that is not cracked, soiled, or without secure closure.

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**First Name Last Name – Title**

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**Date**

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**First Name Last Name – Title**

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**Date**

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