



Policy and Procedure

Policy Name:	Protocol for Isolating Infectious Patients		
Effective Date:		Revision Date:	
Department(s)/Site(s):			
Document Owners:			
Approved By:			
Relevant Law/Standard:	California Department of Health Care Services under Title 22, California Code of Regulations, Section 53230. (Requires the review and certification of Primary Care Practitioner (PCP) sites.) Department of Health Care Services (DHCS) All Plan Letter 20-004, Facility Site Reviews. https://www.cdc.gov/infectioncontrol/guidelines/isolation/index.html		

Purpose:

To appropriately place patient in isolation as to prevent direct or indirect contact transmission of virulent microorganisms.

Policy:

Per DHCS PL 20-004, clinic personnel are able to demonstrate or verbally explain procedure(s) used on site to isolate patients with potentially contagious conditions from other patients.

Procedure:

1. If you suspect that a patient may have a communicable disease
 - a. Provide patient with a face mask (if symptoms of a respiratory condition is present) and/or other personal protective equipment to reduce opportunities for transmission of microorganisms.
 - b. Take the patient immediately designated isolation exam or closest available exam room, place the patient in the exam room and close the door completely.
 - c. Immediately notify the physician or on-site practitioner of the situation and request that they see the patient as quickly as possible.
 - d. Wipe the reception counter down with EPA-approved disinfectant cleaning solution and continue seeing patients.
2. If the practitioner indicates that the patient DOES NOT have a communicable disease, clean the room as usual between patients and continue to use the room.
3. If the practitioner indicates that the patient DOES have a communicable disease
 - a. Follow the practitioner's directions and orders without variation.

- b. If the practitioner indicates that the patient needs a mask, make certain that you have put on the personnel protective gown, gloves, mask, goggles from your PPE Kit (Spill Kit).
- c. Assist the patient with placing the mask on correctly and escort the patient to the closest exit door preferably not through the waiting room.
- d. Keep the exam room door closed when you leave.
- e. Return to the room with the necessary cleaning solution and materials and equipment. Keep the room door closed while cleaning the room.
- f. Be certain to dispose of all trash, exposed disposable items, etc., in a red leak proof Biohazard bag. This includes the protective gown, mask, gloves and hair cover you are wearing while cleaning the room. Seal the bag.
- g. Clean all surfaces in the room with an EPA-approved cleaning solution, do not wipe dry, and let the room air dry ensuring that the surfaces stay wet for the contact time indicated by the manufacturer on the container label.
- h. Have a co-worker bring a second red bag to the room door and wearing gloves hold the bag open.
- i. Place the bag from the room into the second bag, being careful not to touch your co-worker with the bag.
- j. Leave exam room vacant, with door closed, for at least 1 hour before entering again.

First Name Last Name – Title

Date

First Name Last Name – Title

Date

The material in this document is a knowledge-sharing tool provided by the FSR team to enhance compliance with Facility Site Review requirements. All content is for informational purposes and may be used and/or modified according to site-specific practices. Ensure appropriate review and approval by site management prior to adoption.