



Policy and Procedure

Policy Name:	Personnel Identification Badges		
Effective Date:		Revision Date:	
Department(s)/Site(s):			
Document Owners:			
Approved By:			
Relevant Law/Standard:	Department of Health Care Services (DHCS) All Plan Letter 20-004, Facility Site Reviews.CA B&P Code (Section 680-681)		

Purpose:

Health care personnel are properly identified.

Definition:

Health care practitioner means any person who engages in acts that are the subject of licensure or regulation under the CA B&P Code (Section 680-681).

Policy:

Health care personnel shall disclose, while working, their name and title on a name tag at least 18-point type. It is acceptable for health care personnel in a practice or an office, whose license is prominently displayed, to opt not to wear a nametag. In identifying personnel, in the interest of public safety and consumer awareness, it shall be unlawful for any person to use the title “nurse” in reference to himself or herself, in any capacity, except for an individual who is a registered nurse, or a licensed vocational nurse. In identifying medical assistants, using the phrase “Certified Medical Assistant®,” or the initialisms “CMA (AAMA)®” or “CMA,” to describe a medical assistant who has not been awarded or has not maintained currency of the CMA (AAMA) credential from the Certifying Board of the American Association of Medical Assistants (AAMA) is both incorrect and a matter of intellectual property lawⁱ.

If a health care practitioner or licensed clinical social worker is working in a psychiatric setting or in a setting that is not licensed by the state, the employing entity or agency shall have the discretion to make an exception from the name tag requirement for the individual safety or therapeutic concerns.

Procedure:



Example

18-point type

Health care personnel shall wear a clearly legible identification badge at least one inch by three inches in size bearing the person's first name at a minimum and staff position. ID badges should be worn in a visible place above the waist at all times so that patients can differentiate between staff and the public. ID badges should be kept clean (i.e.: no stickers or other appearance altering items may be placed covering the ID badge). ID badges may be worn on a standard collar clip or on a lanyard.

First Name Last Name – Title

Date

First Name Last Name – Title

Date

Resources:

<https://www.bestnamebadges.com/>

[https://www.quicknametags.com/name-](https://www.quicknametags.com/name-tags.php?linkcode=BINGNNTnmb2&utm_source=BING&utm_medium=cpc&utm_campaign=namebadges&msclkid=89d6f389008910e30310ae4d46d4a6c2)

[tags.php?linkcode=BINGNNTnmb2&utm_source=BING&utm_medium=cpc&utm_campaign=namebadges&msclkid=89d6f389008910e30310ae4d46d4a6c2](https://www.quicknametags.com/name-tags.php?linkcode=BINGNNTnmb2&utm_source=BING&utm_medium=cpc&utm_campaign=namebadges&msclkid=89d6f389008910e30310ae4d46d4a6c2)

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¹ American Association of Medical Assistants