AGENDA ITEM 1

Joint San Francisco Health Authority &
San Francisco Community Health Authority
Finance Committee Minutes
September 6, 2023
(11:00 pm to 12:00 pm)

1. **Attendance**

   In attendance were Eddie Chan, Pharm.D, Steven Fugaro, MD, Deneen Hadley, and Emily Webb

   Absent: Greg Wagner

   Guest: None

2. **Welcome.** Emily Webb, Chair, welcomed everyone and moved the meeting into Closed Session.

3. **Review and Approval of Contracts**

   This item was discussed in Closed Session

4. **Chair's Report on Actions Taken in Closed Session**

   Ms. Webb announced the following actions were taken in Closed Session:

   a. Approved the contract with Health Management Associates (HMA) for consulting services to support SFHP's Medicare D-SNP implementation
   b. Approved the contract with Modivcare for non-medical transportation (NMT) and non-emergency medical transportation (NEMT) services
   c. Approved the renewal of the lease for office space located on the 12th and 13th floors of the office building located at 50 Beale Street in San Francisco

5. **Review and Approval of Minutes from June 28, 2023**

   Motion to approve the Finance Committee minutes from June 28, 2023:

   Steven Fugaro, MD

   Second: Eddie Chan, Pharm.D

   Unanimous vote to approve.

6. **Review and Approval of Year-to-Date Unaudited Financial Statements and Investment Income Reports**

   Skip Bishop, Chief Financial Officer, and Rand Takeuchi, Director, Accounting, reviewed the financial results and investment reports for the period ending July 31, 2023.

Committee members discussed the positive results for the year to date. The Committee discussed the $10.4 million loss that was driven by the recognition of a $14 million decrease in SFHP's CalPERS pension assets as required by GASB 68. After excluding the impact of the GASB 68, SFHP had a $3.6 million positive margin for June. The Committee discussed the increase in fee-for-service expenses and impact on the increase in the incurred-but-not-reported (IBNR) reserve. Rand Takeuchi, Controller, reviewed the positive results reflected in the investment reports due to higher interest rates.

Mr. Bishop and Mr. Takeuchi also reviewed the positive results for the year-to-date unaudited financials and investment reports.

Motion to approve the year-to-date and year-end unaudited financial and investment reports: Eddie Chan, PharmD
Second: Deneen Hadley
Unanimous vote to approve for forwarding to the full Governing Board for approval.

7. **Review and Approval of the Organization Score for the Board-Approved FY 22-23 Organizational Goals and FY 22-23 Year-End Staff Bonus**

Yolanda R. Richardson, CEO, Yolanda R. presented to the Committee that the organization met the financial conditions necessary for payment of the FY 22-23 staff bonuses, with the fiscal year ending with a positive margin of $31.4 million in operations, after removing the Strategic Use of Reserves (SUR) activity.
Ms. Richardson asked for a motion to approve that SFHP's financial condition has been met to pay for the budgeted FY 22-23 staff bonuses.

Motion to approve: Deneen Hadley
Second: Dr. Fugaro
Unanimous vote to approve for forwarding to the full Governing Board for approval.

8. **Adjourn.** Ms. Webb adjourned the meeting.

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Secretary/Treasurer