AGENDA ITEM 5: FINANCE COMMITTEE MINUTES

Joint San Francisco Health Authority &
San Francisco Community Health Authority
Finance Committee Minutes
June 26, 2024
(10:30 pm to 12:00 pm)

1. **Attendance**

In attendance were Eddie Chan, PharmD, Steve Fugaro, MD, Deneen Hadley, and Jian Zhang, DNP, MS, FNP-BC.

2. **Welcome**

Deneen Hadley, Chair, opened the meeting and welcomed committee members and staff.

3. **Finance Committee Business**

Review and approval of minutes from May 15, 2024. Ms. Hadley asked for a motion to approve the Finance Committee minutes from May 15, 2024.

Motion to approve the May 15, 2024 minutes: Steve Fugaro, MD
Second: Jian Zhang, DNP, MS, FNP-BC
There was no discussion.
Motion passed unanimously.

Ms. Hadley explained that due to quorum issues at the May 2023 Finance Committee meeting, the committee will need to take another vote to approve the March 1, 2023 Finance Committee minutes.

Motion to approve the March 1, 2024 Minutes: Steve Fugaro, MD
Second: Eddie Chan, PharmD
Dr. Zhang stated she was not on the committee at the time and would abstain from the vote.

Motion passed with Dr. Fugaro, Dr. Chan, and Ms. Hadley voting “aye” and Dr. Zhang abstaining.

4. **Review and Approval of Year-to-Date Unaudited Financial Statements and Investment Income Reports**

Anne Price, Chief Financial and Strategy Officer, and Rand Takeuchi, Controller, reviewed the financial results and investment reports for the period ending May 31, 2024.

The committee members discussed the positive results for the year-to-date. The committee members did not have any issues with the unaudited financial or investment reports.

Motion to approve the year-to-date unaudited financial and investment reports: Eddie Chan, Pharm.D
Second: Jian Zhang, DNP, MS, FNP-BC

The committee approved the motion unanimously and the recommendation will be forwarded to the full Governing Board for approval.

5. **Review and Approval of Combined Budget for San Francisco Health Authority and San Francisco Community Health Authority for FY 24-25**

Yolanda R. Richardson, CEO, Ms. Price, and Mr. Takeuchi presented the proposed the budget for FY 24-25. The committee recognized that projecting the next FY's expenses, revenue, and margin is challenging in an uncertain state and climate. Ms. Richardson and Ms. Price stated that it is likely the committee and board would be presented with a reforecast in January 2025. The reforecast would reflect more accurate estimates since the plan will include more information about Medi-Cal revenue. The committee expressed their appreciation for the comprehensive budget and mindful foresight.

Motion to approve the proposed combined budget for FY 24-25:
Steve Fugaro, MD
Second: Eddie Chan, Pharm.D

The committee approved the motion unanimously and the recommendation will be forwarded to the full Governing Board for approval.

6. **Review and Approval of CalPERS Salary Schedule for FY 24-25**

Ms. Richardson introduced Shazia Khan, Director, Human Resources, who presented the FY 24-25 staff salary ranges as required by CalPERS. Ms. Khan is the new Director, who replaced Brian Gentner approximately one month ago. There were no issues identified with the proposed recommendations.

Motion to approve the CalPERS Salary Schedule for FY 24-25:
Steve Fugaro, MD
Second: Jian Zhang, DNP, MS, FNP-BC

The committee approved the motion unanimously and the recommendation will be forwarded to the full Governing Board for approval.

7. **FY 24-25 Program Integrity Program**

Due to time constraints, Nina Maruyama, Chief Officer, Compliance and Regulatory Affairs, presented the FY 24-25 Program Integrity Program for review and approval instead of the Semi-Annual Report. The Department of Health Care Services (DHCS) requires managed care plans (MCP) to have the Program Integrity Program approved by the MCP's Regulatory Oversight and Compliance Committee. She requested that the Finance Committee, in their capacity as the Board's Regulatory Oversight and Compliance Committee, approve the FY 24-25 Program Integrity Program for forwarding to the full board for its approval.

Motion to approve the FY 24-25 Program Integrity Program:
Eddie Chan, PharmD
Second: Jian Zhang, DNP, MS, FNP-BC

The committee approved the motion unanimously and the recommendation will be forwarded to the full Governing Board for approval.

8. **Semi-Annual Program Integrity Report**

Due to time limitations, Ms. Maruyama referred the committee members to the Semi-Annual Compliance Report stated in their packets for their personal review of the information.

9. **Adjourn**

Ms. Hadley adjourned the meeting.