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# **JANUARY 15, 2025 BOARD MINUTES**



# **AGENDA ITEM 4A: GOVERNING BOARD MEETING MINUTES**

## **Joint San Francisco Health Authority & San Francisco Community Health Authority Governing Board Minutes**

January 15, 2025  
(11:30 am to 2:00 pm)

**Board Attendance.** In attendance were the following board members:  
Abigail Alderson, Juthaporn Chaloecheep, Norlissa Cooper, PhD, MSN, MBS, RN,  
Steven Fugaro, MD, Deneen Hadley, Roland Pickens, MHA, FACHE, Adina Safer,  
Joseph Woo, MD, and Jian Zhang, DNP, MS, FNP-BC.

Absent: Eddie Chan, PharmD, Grant Colfax, MD, and Johanna Liu, PharmD

Guests: Eric Newsom, Attorney from Sheppard, Mullin, Richter, Hampton, LLP, Mike Elizondo, Managing Director, and Court Houseworth, Managing Director, Cain Brothers, Margaret Tatar, JD, Vice President, Client Solutions, HMA Consulting, James Reilly and John Puente, SFHP's external counsel from Epstein, Becker and Green

1. **Welcome.** Steven Fugaro, MD, Chair, opened the meeting and welcomed everyone.

Dr. Fugaro adjourned the meeting to Closed Session.

2. **Review and Discussion of Potential New Program**  
This item was discussed in Closed Session.

3. **SFHP D-SNP Update and Approval to Submit the CMS Application.**  
This item was discussed in Closed Session.

The Board resumed in Open Session. Board members that recused themselves will join the Open Session.

4. **Report on Closed Session Action Items.** Dr. Fugaro reported that the SFHP Governing Board approved the submission of the Dual Eligibles Special Needs Plan (D-SNP) application to the Center for Medicare and Medicaid Services (CMS) for the operation of a D-SNP in Calendar Year (CY) 2026.
5. **Election of Officers for San Francisco Health Authority and San Francisco Community Health Authority.** Yolanda R. Richardson, Chief Executive Officer provided the Board with an overview of the annual election of the Board officers.

The current officers are:

Chair – Steven Fugaro, MD

Vice Chair – Roland Pickens, MHA, FACHE

Secretary & Treasurer – Deneen Hadley

Ms. Richardson asked the Board members for a motion to appoint Dr. Fugaro to be the Chair of the Board, or if there are any other nominations.

Motion to appoint Dr. Fugaro as Chair: Juthaporn Chaloiecheep  
Second: Abigail Alderson

The motion passed unanimously.

Dr. Fugaro asked the Board members for a motion to appoint Roland Pickens to be the Vice-Chair of the Board, or if there are any other nominations.

Motion to appoint Roland Pickens as Vice-Chair: Juthaporn Chaloiecheep  
Second: Jian Zhang, DNP, MS, FNP-BC

The motion passed unanimously.

Dr. Fugaro will ask the Board members for a motion to appoint Deneen Hadley to be the Secretary & Treasurer of the Board, or if there are any other nominations.

Motion to appoint Deneen Hadley as Secretary & Treasurer: Juthaporn Chaloiecheep  
Second: Adina Safer

The motion passed unanimously.

6. **Consent Calendar.** Dr. Fugaro introduced the items under the Consent Calendar and stated that the Board may request to remove any of the items from the Consent Calendar for a full discussion.

- a. Minutes from the November 13, 2024 Board Meeting
- b. QIHEC Committee Meeting Minutes from July 11, 2024
- c. Credentialing and Recredentialing Recommendations
- d. Updates to 2025 SFHP Employee Handbook Effective on January 1, 2025

Motion to approve the Consent Calendar: Roland Pickens, MHA, FACHE  
Second: Juthaporn Chaloiecheep  
The motion passed unanimously.

7. **Review and Approval of November 2024 Unaudited Financial Statements and Investment Reports.** Anne Price, CFO, and Rand Takeuchi, Controller, presented the unaudited financial statements and investment income reports for the period ending November 2024.

For the month of November, margin was favorable to budget by \$0.08 million with a reported margin of \$2.65 million versus a budgeted margin of \$2.57 million. Drivers contributing to the favorable variance were favorable net investment income of \$0.58 million, favorable net administrative expense of \$0.58 million, offset by net medical expense of (\$1.08) million. Excluding pass-throughs, the Medical Loss Ratio (MLR) came in unfavorable at 92.9% compared to budget of 91.5%. The Finance Committee did not have a meeting in January 2025.

Motion to approve the Consent Calendar: Jian Zhang, DNP, MS, FNP-BC

Second: Deneen Hadley

The motion passed unanimously.

8. **Member Advisory Committee (MAC) Report.** Abigail Alderson and Juthaporn Chaloeicheep, Co-Chairs of MAC, provided a report from the MAC meeting.
9. **Chief Executive Officer's (CEO) Report.** Yolanda R. Richardson provided the Board with highlights from her CEO Report.

Ms. Richardson and SFHP staff covered the following updates:

- a. Operational Updates from the Office of the CEO (Yolanda R. Richardson)
- b. D-SNP Update (Jenn Moore)
- c. State and Federal Updates (Yolanda R. Richardson)

Ms. Richardson introduced Edwin Poon, Ph.D., Chief Health Equity Officer, to review the Primary Care and Specialty PQP Programs for 2025. Dr. Poon reviewed the new Provider Quality Performance (PQP) Program, which was approved by the Quality Improvement and Health Equity Committee.

Motion to approve the PQP for 2025: Juthaporn Chaloeicheep

Second: Abigail Alderson

The motion passed unanimously.

Dr. Fugaro ended the meeting with the announcement of Valerie Huggins' retirement after over 25 years of service to SFHP.

10. **Adjourned.** Dr. Fugaro adjourned the meeting.

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Secretary/Treasurer