
MARCH 19, 2025 BOARD MINUTES



GOVERNING BOARD MEETING MINUTES

**Joint San Francisco Health Authority &
San Francisco Community Health Authority
Governing Board Minutes**

March 19, 2025
(11:30am to 2:00pm)

Board Attendance. In attendance were the following board members:

Juthaporn Chaloecheep, Eddie Chan, PharmD, Norlissa Cooper, PhD, MSN, MBS, RN, Steven Fugaro, MD, Deneen Hadley, Johanna Liu, PharmD, Roland Pickens, MHA, FACHE, Adina Safer, Joseph Woo, MD, and Jian Zhang, DNP, MS, FNP-BC.

Recused from the Closed Session: Eddie Chan, PharmD, Joseph Woo, MD, and Jian Zhang, DNP, MS, FNP-BC.

Absent: Abigail Alderson

Guests: James Reilly and John Puente, SFHP's external counsel from Epstein, Becker and Green

1. **Welcome.** Steven Fugaro, MD, Chair, opened the meeting and welcomed everyone.

Dr. Fugaro adjourned the meeting to Closed Session.

2. **Review and Discussion of Potential New Program**

This item was discussed in Closed Session.

3. **SFHP D-SNP Update.**

This item was discussed in Closed Session.

The Board resumed in Open Session. Board members that recused themselves joined the Open Session.

4. **Report on Closed Session Action Items.** Dr. Fugaro reported that the SFHP Governing Board did not take any actions in Closed Session.

5. **Consent Calendar.** Dr. Fugaro introduced the items under the Consent Calendar and stated that the Board may request to remove any of the items from the Consent Calendar for a full discussion. None were removed and the following items were presented for the Consent Calendar:

- a. Review and Approval of Minutes from January 25, 2025, Board Meeting
- b. Review & Approval Quality Improvement (QI) and Health Equity (HE) Committee Minutes from December 24, 2024
- c. Review and Approval of 2024 QIHE Program Evaluation

- d. **Review and Approval of 2025 QIHE Transformation (QIHET) Program Description and Workplan**

Motion to approve the Consent Calendar: Johanna Liu, PharmD

Second: Roland Pickens, MHA, FACHE

The motion passed unanimously.

- 6. **Review and Approval of January 2025 Unaudited Financial Statements and Investment Reports.** Anne Price, CFO, and Rand Takeuchi, Controller, presented the unaudited financial statements and investment income reports for the period ending January 31, 2025.

For the month of January, the margin was favorable to budget by \$4.7 million with a reported margin of \$7.2 million versus a budgeted margin of \$2.5 million. Drivers contributing to the favorable variance were favorable net investment income of \$2.2 million, favorable net administrative expense of \$0.9 million, and net medical expense of 1.6 million driven by an increase in 2025 capitation rates from Department of Health Care Services (DHCS). Excluding pass-throughs, the Medical Loss Ratio (MLR) came in favorable at 90.2% compared to budget of 91.3%.

There were no issues or concerns raised with the unaudited financials or investment reports.

Motion to approve the January 2025 unaudited financial statements and investment reports: Juthaporn Chaloiecheep

Second: Deneen Hadley

The motion passed unanimously.

- 7. **Review Employee Benefit Package for FY 2025-2026.** Ms. Price presented an overview of the employee benefit package and changes for benefit year 2025-2026, with an overall increase of 6.5% in medical insurance premiums.

There were no issues or concerns with the proposed employee benefit package for FY 2025-2026.

Motion to approve the FY 2025-26 employee benefits package:

Eddie Chan, PharmD

Second: Johanna Liu, PharmD

The motion passed unanimously.

- 8. **Annual Review of SFHP Administrative Contracts.** Mr. Takeuchi provided the annual review of the SFHP administrative contracts in calendar year 2024 that were above and near \$1 million, which is aligned with the Board's contracting policy. This was for discussion only and there were no issues identified.

- 9. **Chief Executive Officer's (CEO) Report.** Yolanda R. Richardson provided the Board with highlights from her CEO Report.

Ms. Richardson and SFHP staff covered the following updates:

- a. Operational Updates from the Office of the CEO (Yolanda R. Richardson)
- b. D-SNP Update (Jenn Moore)
- c. State and Federal Updates (Yolanda R. Richardson)

All items were for discussion only and no actions were taken by the Board.

- 10. **Member Advisory Committee (MAC) Report.** Juthaporn Chaloeicheep, Co-Chair of MAC, provided a report from the February 5, 2025 MAC meeting.
- 11. **Adjourned.** Dr. Fugaro adjourned the meeting.

Secretary/Treasurer