

MEMBER ADVISORY COMMITTEE MINUTES – FEB. 2026

MAC Attendance: Juthaporn Chaloeicheep, Abigail Alderson, [REDACTED]
[REDACTED]

SFHP Staff Present: Yolanda Richardson, Alana Troutt, Dr. Steve O'Brien, Nina Maruyama, Edwin Poon, Jenn Moore, Matthias Jaime, Maria Vega, Priscilla Luong, Emiliano Corona

MAC Absences: [REDACTED]

1. Call to Order (Yolanda Richardson):

The MAC meeting started at 10:00am.

2. San Francisco Health Plan (SFHP) Overview (Alana Troutt):

Alana Troutt, Chief of Staff, provided an overview of SFHP operations.

3. Member Advisory Committee (MAC) Overview (Nina Maruyama):

Nina Maruyama, Chief Officer of Compliance and Regulatory Affairs, provided an overview of the Members Advisory Committee (MAC) and the role of MAC Co-Chairs on the SFHP Governing Board. She reviewed the Department of Health Care Services (DHCS) requirements for the MAC, including the scope of topics for the MAC's discussion and input.

4. MAC Co-Chair Election:

Ms. Maruyama reported that the SFHP Governing Board re-appointed current MAC members and Co-Chairs, Abigail Alderson and Juthaporn Chaloeicheep, to serve as Co-Chairs for another two-year term, through December 2027. She requested the MAC to also approve the appointments of Ms. Alderson and Ms. Chaloeicheep to serve as chairs. She also stated it is a good time for others interested in the position to use the time on the MAC to observe the role and potentially take over as Co-Chairs when their terms expire.

Abigail Alderson and Juthaporn Chaloeicheep were unanimously voted by the Committee to serve as the Co-Chairs for their second two-year term, through December 2027.

5. Quality Improvement and Health Equity Committee (QIHEC) Overview and Election of MAC Representative:

The SFHP QIHEC is a standing committee of the San Francisco Health Authority Governing Board. It is responsible for reviewing and approving the annual QI Work Plan and Evaluation and oversight of all our quality improvement and health equity activities. It is the main forum for member and provider participation to assure the quality and clinical oversight of our health care delivery system. Two members of the MAC also

serve on the QIHEC.

MAC members were asked to vote for two (2) members from MAC to sit in on the Committee. Michael Stoutmire and Maria Contreras volunteered to be the designated MAC representatives on QIHEC.

Michael Stoutmire and Maria Contreras were unanimously voted by the Committee to serve as the MAC representatives for the QIHEC.

6. Approval of Minutes from December 10, 2025 Meeting (Abigail Alderson, Juthaporn Chaloeicheep):

A motion was called by the MAC Co-Chairs, Juthaporn Chaloeicheep and Abigail Alderson to approve the December 10, 2025, MAC Minutes. It was advised that only returning MAC members should vote on the motion. The motion passed unanimously, and the December 10, 2025, MAC Minutes were approved.

No announcements were made by the MAC Co-Chairs.

7. MAC Administrative Work:

MAC members were requested to complete administrative forms that need to be completed. The remainder of the time of the Committee's meeting was to allow the MAC members to complete the forms, with lunch, and SFHP staff available for assistance. The Committee then agreed to five more meetings in 2026, for a total of six. The next meeting will be scheduled for Wednesday, April 1, 2026.

8. Adjournment.

The MAC meeting was adjourned.