

**October 14, 2022  
Member Advisory Committee  
Meeting Minutes**

**Members Present:**

[REDACTED]

**Members Absent:**

[REDACTED]

**Excused:** None

**Guests:** Weikuen Tang (Interpreter)

**Staff:** Valerie Huggins and Sarah Hesketh

Due to the COVID-19 public health emergency and in accordance with Governor Newsom's Executive Order N-29-20, the Member Advisory Committee members attended this meeting via Zoom. The meeting was closed to in-person public attendance, but the Zoom information was provided on the publicly posted agenda. This precaution was taken to protect all members, staff, and the public. All the Committee members, staff and public attended the meeting virtually.

**1. Welcome, Introductions and Roll Call:**

The meeting was called to order at 1:00pm.

Sarah Hesketh, SFHP new Senior Advisor attended the Committee meeting to introduce herself, as she looks forward to future meetings.

**2. Approval of Agenda & Minutes:**

The agenda was approved, and the minutes from the September 16, 2022, Committee meeting were approved as written.

**3. Committee Reports: Chair & Governing Board Report-Maria Luz Torre and Irene Conway**

Ms. Torre and Ms. Conway reported there was no Board meeting. The next scheduled Board meeting is November 2, 2022.

**Quality Improvement Committee (QIC) Report-Ed Evans, Irene Conway, and Idell Wilson**

Ms. Conway mentioned there was no QIC meeting. The next schedule QIC meeting is October 20, 2022.

**Staff Report: Yolanda R. Richardson, CEO**

Ms. Richardson was unable to attend the Committee meeting.

**4. Discussion: Committee Etiquette**

The Co-chairs reminded the members to participate in the meetings, be on time, and be courteous to one another as well as the Health Plan staff.

**5. Discussion: Wellness Check**

The Committee continues to practice keeping themselves healthy, safe, and sharing different activities to do during these difficult times.

Members raised questions about becoming infected with COVID-19, while being fully vaccinated and boosted. No vaccine is 100% effective, however, fully vaccinated people, with a breakthrough infection are less likely to have serious illnesses with COVID-19 than those who are unvaccinated.

**6. Discussion: Advanced Health Care Directive**

Maria Luz Torre provided the Committee with some information on advance care planning.

An advance directive is a legal document that explains how you want medical decisions about you to be made if you cannot make the decisions yourself. An advance directive is used to guide your health care team and loved ones when they need to make these decisions or to decide who will make decisions for you when you can't. These medical decisions might include special actions or emergency care from your health care team. An advance directive can help you think ahead of time about what kind of care you want.

Advance directives only apply to health care decisions and do not affect financial or money matters. The laws around advance directives are different from state to state. Talk to your health care provider (or your lawyer) about filling out your advance directive when you are still healthy in case you become too ill or are unable to make medical decisions for yourself in the future.

The Committee thanked Ms. Torre for providing them with this information.

**7. Public Comment:**

There were no public comments.

**8. Calendar Items for Next Meeting:**

There were no items calendared for the next meeting.

**9. Announcements:**

Maria Luz Torre announced Parent Voices 6<sup>th</sup> annual City Kids Family Fair, on Saturday, October 22<sup>nd</sup>, from 10am-1pm, located at 445 Church Street, San Francisco. San Francisco Health Plan sponsored this event.

**10. Other:**

No other topics were discussed.

**11. Adjournment**

The meeting adjourned at 2.30pm.

Date Approved \_\_\_\_\_

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Maria Luz Torre and Irene Conway, Co-Chairs