

**November 11, 2022  
Member Advisory Committee  
Meeting Minutes**

**Members Present:**

[REDACTED]

**Members Absent:**

[REDACTED]

**Excused:** None

**Guests:** Weikuen Tang (Interpreter)

**Staff:** Yolanda R. Richardson, Valerie Huggins, Alana Troutt, and Eddy Ang, MD.,  
Interim CMO

Due to the COVID-19 public health emergency and in accordance with Governor Newsom's Executive Order N-29-20, the Member Advisory Committee members attended this meeting via Zoom. The meeting was closed to in-person public attendance, but the Zoom information was provided on the publicly posted agenda. This precaution was taken to protect all members, staff, and the public. All the Committee members, staff and public attended the meeting virtually.

**1. Welcome, Introductions and Roll Call:**

The meeting was called to order at 1:00pm.

Alana Troutt, Chief of Staff, attended the Committee meeting to introduce herself as she is new to San Francisco Health Plan. The Committee welcomed Ms. Troutt and look forward to working with her in the future.

**2. Approval of Agenda & Minutes:**

The agenda was approved with one amendment; Staff member Tanya Yared was unable to attend to give COVID 19 updates. The minutes from the October 14, 2022, Committee meeting were approved as written.

**3. Committee Reports: Chair & Governing Board Report-Maria Luz Torre and Irene Conway**

Ms. Torre and Ms. Conway reported the Board met on November 2, 2022.

## **Quality Improvement Committee (QIC) Report-Ed Evans, Irene Conway, and Idell Wilson**

Ms. Wilson reported the QIC met on October 20, 2022. She mentioned the QIC name will be changed in 2024.

The next scheduled QIC meeting is December 8, 2022.

### **Staff Report: Yolanda R. Richardson, CEO**

Ms. Richardson provided highlights from the November 2, 2022, Governing Board meeting.

Ms. Richardson reported Governor Newsom announced that the PHE due to the COVID-19 pandemic will be lifted on February 28, 2023. With this announcement and the passage of AB 2449, SFHP will no longer be able to hold remote Board meetings with the flexibilities allowed by AB 361. Starting March 1, 2023, we will need to follow the traditional Brown Act teleconferencing rules or, in the alternative, AB 2449's abbreviated yet still restrictive, teleconferencing procedures. AB 2449's teleconferencing rules allow for a hybrid model of in-person and remote attendance for members of local legislative governing bodies, under certain specified circumstances, with a final sunset date of January 1, 2026. For members attending remotely after this rule takes effect, they must notify staff of their location which will be made available to the public as required by the Brown Act.

Ms. Richardson then answered a few questions. The Committee thanked Ms. Richardson for her report.

#### **4. Discussion: Committee Etiquette**

The Co-chairs reminded the members to participate in the meetings, be on time, and be courteous to one another as well as the Health Plan staff.

#### **5. Discussion: Wellness Check**

The Committee continues to practice keeping themselves healthy, safe, and sharing different activities to do during these difficult times.

#### **6. Discussion: Overview of Dementia Care**

Dr. Eddy Ang, Interim CMO attended the Committee meeting to give an overview of Dementia care (PowerPoint slides were presented at the meeting).

Dr. Ang answered several of the members questions. The members thanked Dr. Ang and look forward to having him back at future meetings.

#### **7. Public Comment:**

There were no public comments.

#### **8. Calendar Items for Next Meeting:**

There were no items calendared for the next meeting.

**9. Announcements:**

There were no announcements.

**10. Other:**

No other topics were discussed.

**11. Adjournment**

The meeting adjourned at 3.00pm.

Date Approved \_\_\_\_\_

---

Maria Luz Torre and Irene Conway, Co-Chairs