

**February 12, 2021  
Member Advisory Committee  
Meeting Minutes**

**Members Present:**



**Members Absent:** None

**Excused:** None

**Guests:** Weikuen Tang (Interpreter)

**Staff:** Stephanie Boyce, Jesse Chairez, John F. Grgurina, Jr., Valerie Huggins, Sumi Sousa and Nicole Ylagan

Due to the COVID-19 public health emergency and in accordance with Governor Newsom's Executive Order N-29-20, the Member Advisory Committee members attended this meeting via Zoom. The meeting was closed to in-person public attendance, but the Zoom information was provided on the publicly posted agenda. This precaution was taken to protect all members, staff, and the public. All the Committee members, staff and public attended the meeting virtually.

**1. Welcome, Introductions and Roll Call:**

The meeting was called to order shortly after 1:00pm.

**2. Approval of Agenda & Minutes:**

The agenda was approved, and the minutes from the February 2021 meeting were approved as written.

**3. Committee Reports:**

**Chair & Governing Board Report-Maria Luz Torre & Irene Conway**

Ms. Torre and Ms. Conway both reported the Board met on March 3, 2021. The next scheduled meeting is May 5, 2021.

**Quality Improvement Committee (QIC) Report-Ed Evans and Irene Conway**

Irene Conway reported the Quality Improvement Committee (QIC) did not meet. The next QIC meeting is April 8, 2021.

**Staff Report:** John F. Grgurina, Jr., CEO presented his staff report to the Committee.

Mr. Grgurina discussed two updates – the tracking of the President stimulus Bill and proposal, that we will continue to watch and to help the State and the economy.

San Francisco Health Plan (SFHP) is working with the San Francisco Department of Public Health (SFDPH) and other providers on the COVID-19 vaccinations.

SFDPH vaccination sites will be at Zuckerberg San Francisco General Hospital and some of the satellite clinic sites (such as Southeast in Bayview Hunters Point). These sites are separate from the “Mass Vaccination Sites” at Moscone, City College and the Produce Market which are being staffed through larger health care systems organizations such as Kaiser, Sutter, UCSF. Both the SFDPH sites and Mass Vaccination sites will offer vaccine to those individuals who are eligible based on vaccine supply. The COVID Command Center at the DPH is responsible for vaccine distribution to all vaccine sites in San Francisco county.

Lastly, Mr. Grgurina asked everyone to continue to focus on something to be grateful for during these difficult times that we are in.

**4. Discussion: Wellness Check**

Irene Conway led the discussion on wellness check. Several members discussed the different exercises, good eating habits, and keeping their immune systems healthy during the Pandemic.

**5. Discussion: SFHP Member Incentive Program; Etecia Brown, Population Health Program Manager**

Etecia Brown attended the Committee’s meeting to provide them with an update on the SFHP Member Incentive Program. A detailed PowerPoint with updates were reviewed at the meeting. Ms. Brown will provide the information to Valerie Huggins to distribute to the Committee.

Ms. Brown stated during this Pandemic in the beginning, SFHP initially had to pause some incentive programs which has since resumed. We have also redesigned existing incentive programs and discontinued others. Our updates are based off population assessments and QI recommendations.

**6. Public Comment:**

There were no public comments.

**7. Calendar Items for Next Meeting:**

Sumi Sousa, Officer of Policy Development & Coverage Program to discuss State updates at the March meeting. In addition, staff from Health Access & Care Experience (ACE) department to discuss CAHPS Roadshow and Telehealth. Lastly, Lisa Ghotbi, Director of Pharmacy to discuss pharmacy benefits.

**8. Announcements:**

Ms. Torre mentioned to the Committee to continue to stay safe and observe the protocol; social distancing, wearing a mask, stay six feet apart and best of all stay at home, exercise and eat healthy.

**9. Other:**

No other topics were discussed.

**10. Adjournment**

The meeting adjourned at 3pm.

Date Approved \_\_\_\_\_

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Maria Luz Torre and Irene Conway, Co-Chairs