

**September 10, 2021
Member Advisory Committee
Meeting Minutes**

Members Present:

[REDACTED]

Members Absent:

[REDACTED]

Excused: None

Guests: Weikuen Tang (Interpreter)

Staff: Stephanie Boyce, Valerie Huggins, and John F. Grgurina, Jr.

Due to the COVID-19 public health emergency and in accordance with Governor Newsom's Executive Order N-29-20, the Member Advisory Committee members attended this meeting via Zoom. The meeting was closed to in-person public attendance, but the Zoom information was provided on the publicly posted agenda. This precaution was taken to protect all members, staff, and the public. All the Committee members, staff and public attended the meeting virtually.

1. Welcome, Introductions and Roll Call:

The meeting was called to order at 1:00pm.

2. Approval of Agenda & Minutes:

The agenda was approved, and the minutes from the August 13, 2021 Committee meeting were approved as written.

3. Committee Reports: Chair & Governing Board Report-Maria Luz Torre and Irene Conway

Ms. Torre and Ms. Conway both reported that the Board met on September 1, 2021.

Quality Improvement Committee (QIC) Report-Ed Evans, Irene Conway, and Idell Wilson

There was no Quality Improvement Committee meeting report. The next scheduled meeting will be October 14, 2021.

Staff Report: John F. Grgurina, Jr., CEO

Mr. Grgurina reported the results of the organizational goals and success criteria in FY 20-21 and the staff bonus recommendation based on the fiscal year-end position and, for the first time in the organization's history, the total score is 100%. The Board approved the score and distribution of the year-end staff bonus. In addition, the Board discussed the current status of San Francisco Health Plan's (SFHP) work-from-home (WFH) policy and outline a possible plan and timeline for returning to the office, depending on what the future holds in terms of the virus. SFHP continues to discuss plans with the focus on employees' health and safety.

Lastly, we provided the Board with an overview of the Search Committee, its membership and the process to appoint members. We will present the nomination of Eddie Chan, PharmD, for appointment to the Search Committee. In addition, we will review the search process as outlined by the Succession Plan approved by the Governing Board in 2015.

Mr. Grgurina opened the floor for a few questions. The Committee thanked Mr. Grgurina for his report.

4. Discussion: Wellness Check

The Committee continues to practice keeping themselves healthy, safe, and sharing different activities to do during these difficult times.

5. Discussion: ADHD Presentation; SFHP Staff, Jessica Shost and Alicia English

Jessica Shost and Alicia English did a presentation on Attention-Deficit/Hyperactivity Disorder (ADHD). The presentation was on treatments for ADHD, Medications used and resources.

Ms. Shost and Ms. English answered most of the Committee's questions. The Committee thanked both for attending.

6. Discussion: Appeals and Grievances Presentation; SFHP Staff, Grace Carino, Jesse Chairez, and Jada Rosa

Due to time constraints, this item was not discussed and will be rescheduled for the October meeting.

7. Public Comment:

There were no public comments.

8. Calendar Items for Next Meeting:

There were no items calendared for the next meeting.

9. Announcements:

There were no announcements.

10. Other:

No other topics were discussed.

11. Adjournment

The meeting adjourned at 3pm.

Date Approved _____

Maria Luz Torre and Irene Conway, Co-Chairs