



Policy and Procedure

Policy Name:	California Immunization Registry (CAIR) Protocol		
Effective Date:		Revision Date:	
Department(s)/Site(s):			
Document Owners:			
Approved By:			
Relevant Law/Standard:	California Department of Health Care Services under Title 22, California Code of Regulations, Section 53230. (Requires the review and certification of Primary Care Practitioner (PCP) sites.) DHCS Contract; CDC Recommendations at www.cdc.gov/vaccines Department of Health Care Services (DHCS) All Plan Letter 20-006, Site Reviews: Facility Site Review and Medical Record Review https://www.dhcs.ca.gov/formsandpubs/Documents/MMCDAPLsandPolicyLetters/APL2018/APL18-004.pdf		

Purpose:

DHCS requires documentation of immunizations in the California Immunization Registry (CAIR) or a local Immunization Information System (IIS).

An Immunization Information System can provide consolidated immunization histories for use by a vaccination provider in determining appropriate client vaccinations.

An Immunization Information System provides aggregate data on vaccinations for use in surveillance and program operations, and in guiding public health action with the goals of improving vaccination rates and reducing vaccine-preventable disease.

Definition:

IIS are confidential, population-based, computerized databases that record all immunization doses administered by participating providers to person residing within a given geopolitical area.

Policy:

Providers shall ensure that member-specific immunization information is periodically reported to an immunization registry (ies) established in the Contractors Service Area(s) as part of the Statewide Immunization Information System. Reports shall be made following the member’s initial health assessment and all other health care visits which result in an immunization being provided.

Providers are to document each member’s need for ACIP recommended immunizations as part of all regular health visits, including, but not limited to the following types of encounters:

- Illness, care management, or follow-up appointments
- Initial Health Assessments (IHAs)
- Pharmacy services
- Prenatal and postpartum care
- Pre-travel visits
- Sports, school, or work physicals
- Visits to a LHD
- Well patient checkups

Procedure:

- Verify member’s vaccination status on local IIS registry (i.e. CAIR) and compare to patient’s medical record.
- Determine vaccinations due at time of appointment.
- Verify vaccination/medication orders for member.
- Document vaccinations given (in Paper Chart and/or EHR).
 - See PP Vaccine/Medication Administration for correct administration and documentation
- Document vaccinations given in local IIS registry – see Link Below
 - Check with your ITS administrator to identify if and/ or how frequently your system automatically uploads vaccinations given to the IIS.

Link:

<http://cairweb.org/>

_____	_____
First Name Last Name – Title	Date
_____	_____
First Name Last Name – Title	Date

The material in this document is a knowledge-sharing tool provided by the FSR team to enhance compliance with Facility Site Review requirements. All content is for informational purposes and may be used and/or modified according to site-specific practices. Ensure appropriate review and approval by site management prior to adoption.