



Policy and Procedure

Policy Name:	All stored and dispensed prescriptions drugs are appropriately labeled		
Effective Date:		Revision Date:	
Department(s)/Site(s):			
Document Owners:			
Approved By:			
Relevant Law/Standard:	Department of Health Care Services (DHCS) All Plan Letter 20-006, Site Reviews: Facility Site Review and Medical Record Review or any superseding APL 22 CCR 75037(A) BPC 4170 and 4171		

Policy:

Each clinic that provides drug distribution services has written policies and procedures for the safe and effective distribution control, storage, use and disposition of drugs.

Each commercial container of a controlled substance shall have printed on the label the symbol designating the schedule in which such controlled substance is listed.

Procedure:

Prescription Labeling:

- Labels shall be carefully preserved, and all medications shall be stored in their original containers.
- Each prescription medication dispensed is in a container that is not cracked, soiled, or without secure closures.
- Each commercial container of a controlled substance shall have printed on the label the symbol designating the schedule in which such controlled substance is listed.
- Drug container is labeled with:
 - provider’s name,
 - patient’s name,
 - drug name,
 - dose, frequency,
 - route,
 - quantity dispensed, and
 - manufacturer’s name and lot number.
- California Pharmacy Law does not prohibit furnishing a limited quantity of sample drugs if dispensed to the patient in the package provided by the manufacturer, no charge is made to the patient, and appropriate documentation is made in the patient’s medical record.

Drug Distribution:

•Each clinic that provides drug distribution services has written policies and procedures for the safe and effective distribution control, storage, use and disposition of drugs.

- In order to prevent inadvertent exposure to out-of-range temperatures, vaccines should never be re-distributed beyond the manufacturer/distributor-to-clinic distribution chain unless during an emergency.
- In the event of necessary vaccine transport (emergency/power outage), vaccines must be packaged following CDC recommendations and include temperature monitoring devices during transport (approval is required for VFC providers prior to any vaccine transfer).

First Name Last Name – Title

Date

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